



14th December 2001

Mr Robert Foster
President
FIG Office
International Federation of Surveyors
Lindevangs Alle 4
DK-2000 Frederiksberg
DENMARK

Dear President Foster and Members of the FIG Council,

Bid to host FIG Working Week 2007

During the FIG Working Week 2001 in Seoul, we were really honoured when you, President Foster, and Mr. Markku Villikka, Director of FIG, proposed and invited The Hong Kong Institute of Surveyors to bid and host the FIG Working Week 2007 in Hong Kong. We have brought the message back and presented this to our General Council. The President and the General Council of the HKIS endorsed the proposal with full support and the greatest enthusiasm. The Hong Kong Institute of Surveyors has committed to make the FIG Working Week 2007 in Hong Kong a success.

An Organizing Committee was then formed comprising of active and senior members of the four main divisions of the Institute, namely Building Surveying Division, General Practice Division (Estate and Valuation); Land Surveying Division; and Quantity Surveying Division (Estimators and Cost Engineers). Our young and energetic Junior Organisation (JO) who gives us trendy and innovative thoughts and ideas joined forces in the Organizing Committee. In short, all members of our Institute are fully supportive and committed to hosting the FIG Working Week 2007 in Hong Kong.

Moreover, the Hong Kong Tourism Board and the Planning and Lands Bureau of the Hong Kong Government are also excited and have confirmed their full backing and support to HKIS in hosting this event.

We hope you will find the attached Bidding Submission informative of our ideas for the event. Nevertheless, we would highlight the followings:-

The year 2007 will have a significant meaning to Hong Kong as it will be the 10th anniversary of the return of the former British Colony to China.

We believe there will be many surveyors around the world having tremendous interest to see for themselves how the concept of "One Country, Two Systems" has been operating in Hong Kong.



There will be tours arranged for the delegates to visit the Mainland China to extend their experience of "One Country, Two Systems" after the Working Week. They will be able to find out more about China after 6 years of membership with the World Trade Organization.

We hope that by 2007, the other disciplines of the surveying profession, such as the appraisers and cost engineers, of Mainland China could have joined FIG and would participate in such first FIG Working Week in China. We understand that your Commissions 9 and 10 are working hard on this.

With the support of the Hong Kong Tourist Board and various institutions, we would be able to generate a reasonable budget that charges only US\$550 for the full delegates of the Working Week. This charge will include free shuttle transportation between the conference venue and the official hotels. We also propose to include lunches in the basic charges. Similarly, the Technical Tours will be of a package with transportation and meal included.

If there is a surplus in the final account of the event, this will be shared equally between HKIS and FIG. Yet, in appreciation and recognition of the effort and contribution of FIG to the surveying profession, the General Council of the Hong Kong Institute of Surveyors has decided to underwrite the royalty to the FIG and FIG Foundation in the amount of HK\$40,000 (about US\$5,130).

All in all, we will endeavour and are committed to work for the success of FIG Working Week 2007 in Hong Kong.

We are also prepared to send a delegation to Washington in April 2002 to present our proposals to the General Assembly of the Federation.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'T N Wong'.

T N Wong
Chairman

A handwritten signature in black ink, appearing to read 'Stephen M W Yip'.

Stephen M W Yip
Vice-Chairman

Organizing Committee
FIG Working Week 2007 Hong Kong
The Hong Kong Institute of Surveyors



HIGHLIGHTS

Hong Kong – The choice for **FIG Working Week 2007**. We provide unbeatable offers to make the FIG event in Hong Kong a remarkable success.

Theme of the FIG Working Week 2007 Hong Kong

STRATEGIC INTEGRATION OF SURVEYING SERVICES

Today, the surveying services provided by professional surveyors are of different cultural, social and customary background. To great extents the efficiency and effectiveness of these services are very much dependent on the availability of new technology, methodology and concepts to the surveying groupings and individual surveyors. Some of the poor and underdeveloped countries are still using the very basic and conventional tools and methodology whereas some rich countries are using the most advanced instrumentation and technology. They are different in standards and the services provided may not be complete. There is an urgent need for improvement and coordination.

We all talk about Globalization and WTO. Modern telecommunications and transportation facilities have enabled international professional surveyors to move and work closer to exchange ideas and share experience in the field of surveying. International professional surveyors should work towards an integrated surveying service such that all surveyors can live in harmony. International professional surveyors should work together to produce a service that is sustainable and beneficial not only to fellow surveyors but also to the communities and public. We should work towards standardization and integrate our surveying services and provide them to the users with minimum cost and time but giving maximum benefits and good value for money.

In the other dimension of the surveying profession, the wide scope of the practice, ranging from cadastre, GIS to planning, development and appraisal of real estate has caused diversification of interests and resources both inside and outside the profession. Perhaps it is high time we reviewed the roles and practices of the surveying profession vis-à-vis the changing demand for the surveying services in the global economic outlook.

The Hong Kong Institute of Surveyors shall endeavour to provide a venue for a forum on these issues and wish to call upon all fellow professional surveyors round the world (whether or not they are members of a surveying association) to come, participate and share their ideas, experience and vision in order to produce an integrated surveying service strategically.



Hence there is the theme **Strategic Integration of Surveying Services** for the *FIG Working Week 2007 Hong Kong*.

Participants

It is anticipated that because of the locational advantage, the FIG Working Week 2007 in Hong Kong, being the first one in China can attract significant participation from Mainland China and also the Far East countries. A reduced registration fee has been designated for such participants as encouragement. Students will also enjoy a much subsidised rate.

Registration fee from Participants	USD per person
Full Delegate	550
Full Delegate - Mainland PRC & Developing Country	450
Full Delegate - Oversea Student	150
Full Delegate - Local Student	100
Accompany Persons	275
Day Participants (No. of full day sessions)	140
Technical Tour Enrollment for non-full delegate	50
Opening Ceremony, Reception & Banquet (for day participants)	200
Banquet (for Student)	60

Duration and Timing

The proposed dates for the Working Week is the first week of July 2007. There will be ceremonial events and all forms of celebrations to mark the 10th anniversary of the return of Hong Kong to China. Efforts will be made for delegates to take part in some of these events and provide another dimension to the Working Week.

It is considered that the major FIG proceedings and technical sessions with workshops can be completed within 4 days leaving more time for the technical and other exploration tours.



Languages

The official languages in Hong Kong are English and Chinese. For all the proceedings of FIG Working Week 2007 Hong Kong, the official language will be English. If the number of attendance warrants or to attract particular audience, simultaneous interpretation of the sessions to Chinese (either the local dialect, Cantonese or the official spoken language of China, Mandarin) could easily be arranged.

Free Registrations

Free registration will be offered to the following persons:-

- FIG Council members
- Staff of FIG office
- Commission and Task Force Chairs responsible for the technical programme
- Representatives of the United Nations
- Representatives of sister organisations

Royalty to FIG and FIG Foundation

In appreciation and recognition of the effort and contribution of FIG to the surveying profession, the General Council of The Hong Kong Institute of Surveyors has decided to underwrite the royalty to FIG and FIG Foundation in the amount of HK\$40,000 (about US\$5,130).

Included in the Registration Fee

- Technical Tour – including transportation to and from meeting venue / hotel to site plus light lunch
- Transportation – including daily pickup between “official” hotels and meeting venue in the morning and in the evening

For accompanying persons, city tour, tours and city transportation will be arranged separately with the cost to be charged separately outside registration fees.

Other unbeatable offers

Promotional Support

- Publicity at the Hong Kong Tourism Board’s web-site for generate attendance and publicity:
www.DiscoverHongKong.com/eng/meetings
- Welcome messages display at the Hong Kong International Airport for publicity purpose at no cost



- Complimentary pre-printed shells/flyers with features of Hong Kong as promotional materials
- Rental of reception desks at the buffer hall of the Hong Kong International Airport for welcoming VIP guests and delegates

Complimentary Entertainment during Opening Ceremony

- Complimentary cultural show, such as lion dance performance or Chinese musical performance

Complimentary welcome packages

- Complimentary welcome packs, which include tourist literatures, souvenirs and discounted shopping and dining coupons, for all overseas delegates

Professional advice and assistance

The Conventions and Exhibitions team of the Hong Kong Tourism Board provides impartial advice and assistance to event organizers in organizing events in Hong Kong from the initial planning stage to the final completion of the event



PROGRAMME
Proposed Programme

FIG Working Week 2007

Programme Run-down

<i>Tentative Dates</i>	<i>Saturday 30.6.2007</i>	<i>Sunday 01.7.2007</i>
AM 1 (0900 -1030)		ACCO Meeting I
<i>Coffee break (1030 -1100)</i>		
AM 2 (1100 -1230)		ACCO Meeting II
<i>Lunch (1230 -1400)</i>		
PM 1 (1400 -1530)	Council Meeting I	Opening of Exhibition; ACCO Meeting III; Registration for all participants
<i>Coffee break (1530 -1600)</i>		
PM 2 (1600 -1730)	Council Meeting II	ACCO Meeting IV; Registration for all participants; and Commission Officers Meetings
Evening (1900 -2300)	Dinner for Council Members Hosted by HKIS	Welcome Reception for all participants
Note	4 Sessions each of 90 minutes per day.	
Administration and Secretarial Support for whole event (including personnel, equipments and office at venue) 1 Room for President/s and 1 Room for Director General 1 Room for Local Organizing Committee		
Space Allocation	1 room for 20	2 rooms for 40 (ACCO), 5 rooms for 10 (Comm), Registration Hall, Exhibition Hall



PROGRAMME
Proposed Programme

FIG Working Week 2007

Programme Run-down

<i>Tentative Dates</i>	<i>Monday 02.7.2007 Day 1</i>	<i>Tuesday 03.7.2007 Day 2</i>	<i>Wednesday 04.7.2007 Day 3</i>	<i>Thursday 05.7.2007 Day 4</i>
AM 1 (0900 - 1030)	Opening Ceremony +Cultural Performance + Keynote Speech	Plenary Session II; Technical Sessions/ Workshops	Plenary Session III; Technical Sessions/ Workshops	Presidents' Meeting; Technical Sessions/ Workshops
<i>Coffee break (1030 - 1100)</i>				
AM 2 (1100 - 1230)	General Assembly I	Technical Sessions/ Workshops	Technical Sessions/ Workshops	Technical Sessions/ Workshops
<i>Lunch (1230 - 1400)</i>				
PM 1 (1400 - 1530)	Plenary Session I; Technical Sessions/ Workshops	Technical Sessions/ Workshops	Technical Sessions/ Workshops; ACCO Meeting V	General Assembly II
<i>Coffee break (1530 - 1600)</i>				
PM 2 (1600 - 1730)	Technical Sessions/ Workshops; Commissions Annual Meetings I	Technical Sessions/ Workshops; Commissions Annual Meetings II	Technical Sessions/ Workshops; ACCO Meeting VI	Closing Ceremony
Evening (1900 - 2300)	Optional	ACCO Dinner	Optional	Farewell Banquet for all participants
Note	5 Technical Sessions/Workshops in parallel per day	ACCO Dinner to be organized by FIG Council		
Administration and Secretarial Support for whole event (including personnel, equipments and office at venue) 1 Room for President/s and 1 Room for Director General 1 Room for Local Organizing Committee				
Space Allocation	1 hall for 1,000 (AM1 & AM2), 2 rooms for 100 (TS/WS), 3 rooms for 200 (TS/WS), 5 rooms for 10, Registration Hall, Exhibition Hall	1 hall for 500 (PS), 2 rooms for 100, 3 rooms for 200, 5 rooms for 10, Registration Hall, Exhibition Hall	1 hall for 500, 2 rooms for 100, 3 rooms for 200, 2 rooms for 40, Registration Hall, Exhibition Hall	1 hall for 1,000 (PM1 & PM2) 2 rooms for 100, 3 rooms for 200, Registration Hall, Exhibition Hall



Conference Details

Conference Theme - "Strategic Integration of Surveying Services"

Conference Package

- (1) Hard copy of Conference Proceedings with Abstracts (to be prepared by HKIS)
- (2) CD-ROM copy of full Conference Proceedings
- (3) Ball-pan with writing pad
- (4) Souvenir
- (5) Programme and vouchers for events

Participants of FIG Conference

Admission to: Opening Ceremony, Welcome Reception & Farewell Banquet
Closing Ceremony, Plenary Sessions
Technical Sessions/Workshops
Exhibition
Technical Tour included (with free transportation)

One set of Conference Package
Lunches
Refreshments

Students

Admission to: Opening Ceremony/ Plenary Sessions
Technical Sessions/Workshops
Exhibition

One set of Conference Package
Lunches
Refreshments

Day Participants of FIG Conference

Admission to: The Day's event
Plenary Session/Technical Sessions/Workshops
Exhibition

One set of Conference Package
Lunch
Refreshment

Accompanying Persons

Admission to: Opening Ceremony, Welcome Reception & Farewell Banquet
Closing Ceremony
Exhibition

Transportation and lunches inclusive for city tour or social tour or outings

Delegates of FIG General Assembly

Admission to: Opening Ceremony, Welcome Reception & Farewell Banquet
FIG General Assembly
Closing Ceremony
Exhibition

One set of Conference Package
Lunches
Refreshments



Technical Sessions

Day 1	PM	Plenary Session I & Technical Sessions/Workshops
Day 2	AM & PM	Plenary Session II; Technical Sessions/Workshops
Day 3	AM & PM	Plenary Session III; Technical Sessions/Workshops
Day 4	AM	Technical Sessions/Workshops

Technical Tours

Day 2/3	i/ Design and construction of the current new works of size similar to that of the Logistic Centre at Chap Lap Kok Airport, ii/ New Town Development at Tseng Kwan O or Tung Chung
Day 2/3	i/ Geomatics and Spatial Infrastructure System and hypographic surveying in Hong Kong: via Land Information Centre, Survey and Mapping Office, ii/ GIS & Remote Sensing Laboratory at the Chinese University of Hong Kong, iii/ GPS Reference Station, Geodetic Section of Survey and Mapping Office
Day 4	Optional half-day social cum technical tour for Conference participants: e.g. Preservation of Heritage Buildings in Hong Kong

Post Conference Tour

To be organized by The Hong Kong Institute of Surveyors.

Exhibition

Date: Day 2 - Day 4

Expected Exhibitors: Manufacturers of survey instrumentation
Relevant product providers and service agents
Other Organizers of Surveying-related product services, applications
and other technologies

Expected Booth No.: 25 Units

Booth Size: 3m x 3m